



PROPOSALS AND CONTRACTING

MAKING IT EASIER

We understand that now, more than ever, conference organisers are looking for flexibility in our proposals and contract terms. We have empowered our team to consult with you on providing more flexible terms that suit your particular event and situation.



◆ MINIMUM SPEND

Flexible minimum spend requirements due to potential for lower number of delegate registrations.

◆ RATES

Flexible Guest Room and Day Delegates rates based on materialization of groups.

◆ CANCELLATION TERMS

More flexible attrition and cancellation policies. Updated Force Majeure terminology.

◆ DEPOSITS

Reduced and/or staggered deposit requirements.

How we keep you Safe

HOTEL TRAINING

All Resort employees have undergone training to ensure increased vigilance around cleaning, hygiene operational practices.

GUIDELINES

We will continue to follow the Fiji Government regulations around how guests and delegates can meet within each venue.

NO CONTACT

We will continue with minimalizing contact with our Hotel team including check-in and check-out services, dining options and servicing and cleanliness of rooms and suites.

Meet with Confidence

We're committed to high levels of cleanliness. That means clean, clutter free event spaces and an experience that supports the wellbeing of your attendees. We'll make sure your event is just right.

Our commitment to you:

In preparation for your group's arrival, we have enhanced our cleaning processes and adopted creative solutions with your wellbeing in mind.

- Disinfected high-touch surfaces
- More frequent cleaning in high traffic areas, meeting and event spaces
- Ample hand sanitizing stations
- Socially distanced seating and meeting room layouts
- Directional signage to assist in managing guest flow
- Clutter free meeting rooms and event spaces
- Fresh table linens (where applicable)
- Single-serve, pre-packaged and plated food and beverage options
- All colleagues wearing face coverings and using gloves where appropriate

Meetings & Events Team



THE CONFERENCE EXPERIENCE AND POTENTIAL CHANGES



We will deliver meetings and events including food and beverage service in accordance with current local food safety and the Fiji Government regulations. We will communicate with you ahead of time to ensure you are aware of everything that is and isn't included with your meeting and to ensure it fits your needs. Potential measures may vary from our current offering and include:

◆ RESTAURANTS

Distanced seating in restaurants according to local guidelines.

◆ STATIONERY

Conference pads, pens, mints in meeting spaces will only be available upon request.

◆ EVENT LIMITS

A limit to number of events happening in our hotel concurrently.

◆ BRIEFING

You are given the option of the Hotel providing a compulsory morning safety briefing on Day 1 of every event to advise measures in place throughout the hotel and to answer any delegate queries.

◆ MINIMUM SPEND

Non-contact catering options i.e chef serviced or individually packed 'grab and go' food and beverages.

◆ SAFETY

New safety measures on all food service where required by guidelines.

◆ CAPACITIES

Distanced seating in conference rooms.

◆ STAGGERED BREAKS

Scheduled morning, afternoon and lunch break times to ensure staggered movement of conference delegates around the hotel and also for increased times for cleaning and disinfecting of dining spaces between each group.

THE IHG® WAY OF CLEAN

As the world adjusts to new travel norms and expectations, we're enhancing the experience by redefining cleanliness. IHG® Way of Clean already includes deep cleaning with hospital-grade disinfectants, and going forward, guests can expect to see evolved procedures in every area of the hotel. The Housekeeping Team are excited about bringing a cleaner and safer experience to life when your guest next stays with us.



◆ GUEST ROOM

Visible verification of sanitized items (e.g. glassware, remote control), reduction of in-room furnishings/high-touch items, new laundry protocols, use of electrostatic technology.

◆ FOOD AND BEVERAGE

New standards and service approach to buffets, banquets, room-service and catering where relevant according to local guidelines.

◆ RECEPTION

Reduced contact at check-in, touchless transactions, front desk safety, sanitizer stations, sanitized key-cards, paperless check-out.

◆ PUBLIC SPACES AND FACILITIES

Additional deep cleaning of high touch surfaces, social distancing, 'last cleaned' charts, best practices for pools, fitness centres and lounges.



Good isn't good enough –we're committed to high levels of cleanliness. That means clean, well maintained, clutter free rooms that meet our standards. If this isn't what you find when you check-in then we promise to make it right, that is the IHG® Clean Promise.

Find out more -[ihg.com/CleanPromise](https://www.ihg.com/CleanPromise)

For more Information:

T: +679 322 2000 | M: +679 922 6015

E: enquiries.gph@ihg.com

W: www.grandpacifichotel.com.fj



MEETING ROOMS CAPACITY

	BOARDROOM	U-SHAPE	HOLLOW SQUARE	CLASSROOM	BANQUET	THEATRE	COCKTAIL	CABARET	SIZE (SQM)	L X W(M)	HEIGHT (M)
CESSION ROOM	25	20	20	30	20	30	30	15	69 M2	8.6x8.0	3
RARA LOUNGE	NA	NA	NA	NA	80	100	100	60	204 M2	11.8x17.3	3
BRITANNIA 1	40	30	60	60	100	80	80	40	200 M2	20x10	3.9
BRITANNIA 1 & 2	100	80	100	130	210	250	200	100	400 M2	40x20	3.9
BRITANNIA 2	40	30	60	60	100	80	80	40	200 M2	20x10	3.9
BRITANNIA 2 & 3	100	80	100	130	210	200	80	100	200 M2	20x10	3.9
BRITANNIA 3	40	30	60	60	100	80	80	40	200 M2	20x10	3.9
BRITANNIA 1, 2 & 3	150	100	200	220	320	400	300	250	600 M2	20x30	3.9
MATUA 1	30	30	50	50	50	60	50	20	145 M2	15.3x19.5	3.5
MATUA 1 & 2	80	60	80	100	110	130	150	80	291 M2	15.3x19.5	3.5
MATUA 2	30	30	50	50	50	60	50	20	145 M2	15.3x19.5	3.5